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Approved For Release 2005/11/21 : CIA-RDP70-00211R000300280005-2

*Reports Monthly*  
TO

RECORDS CENTER BRANCH Statistical Report

	Reporting Period	Fiscal Year
	June 1954	To Date
<u>Part I Record Holdings (cu. ft.)</u>		
A. Records Accessioned	144	3210
B. Records Disposed of at Center	219 57	516 354
C. Records Holdings	6200	
D. Distribution Material Holdings	7966	
E. Total Holdings	14166	
<u>Part II Reference Service on Records in Storage</u>		
A. Requests	374	2912
B. Items Furnished	860	7542
<u>Part III Inter-Agency Reference Serv.</u>		
A. Requests	2	
<u>Part IV Shelving Space Utilization (cu. ft.)</u>		
A. Total Capacity	18948	
B. For Present Holdings	14166	
C. Available	4782	
<u>Part V Supplemental Distribution</u>		
A. Items Received for Distribution		
1. Intelligence Reports		
a. Initial Receipt	11721	
b. Returns	2560	
2. Information Reports	4698	
3. Administrative Issuances	3460	
TOTAL	22439	

18948  
14166  
4782

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## RECORDS CENTER BRANCH Statistical Report

Reporting Period	Fiscal Year
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### B. Request

1. Intelligence Reports	198
2. Information Reports	485
3. Admin. Issuances	31
TOTAL	714

### C. Items Furnished

1. Intelligence Reports	2121
2. Information Reports	2582
3. Admin. Issuances	193
TOTAL	4896

### D. Reproduction Services (no. of pages)

1. Ozalid Process	20124
2. Photo Copy Process	1064
3. Ditto Process	473
TOTAL	21661

## Part VI Initial Distribution

### A. Items Furnished

1. Regulations	2893
2. Notices	6823
3. Other	0
TOTAL	9716

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ROSSIYN SHELVING SPACE UTILIZATION

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(In Cubic Feet)

19000  
Total Capacity  
(18948)

18000

17000

16000

15000

14000

13000

12000

11000

Total Utilized

10000

9000

8000

25X1

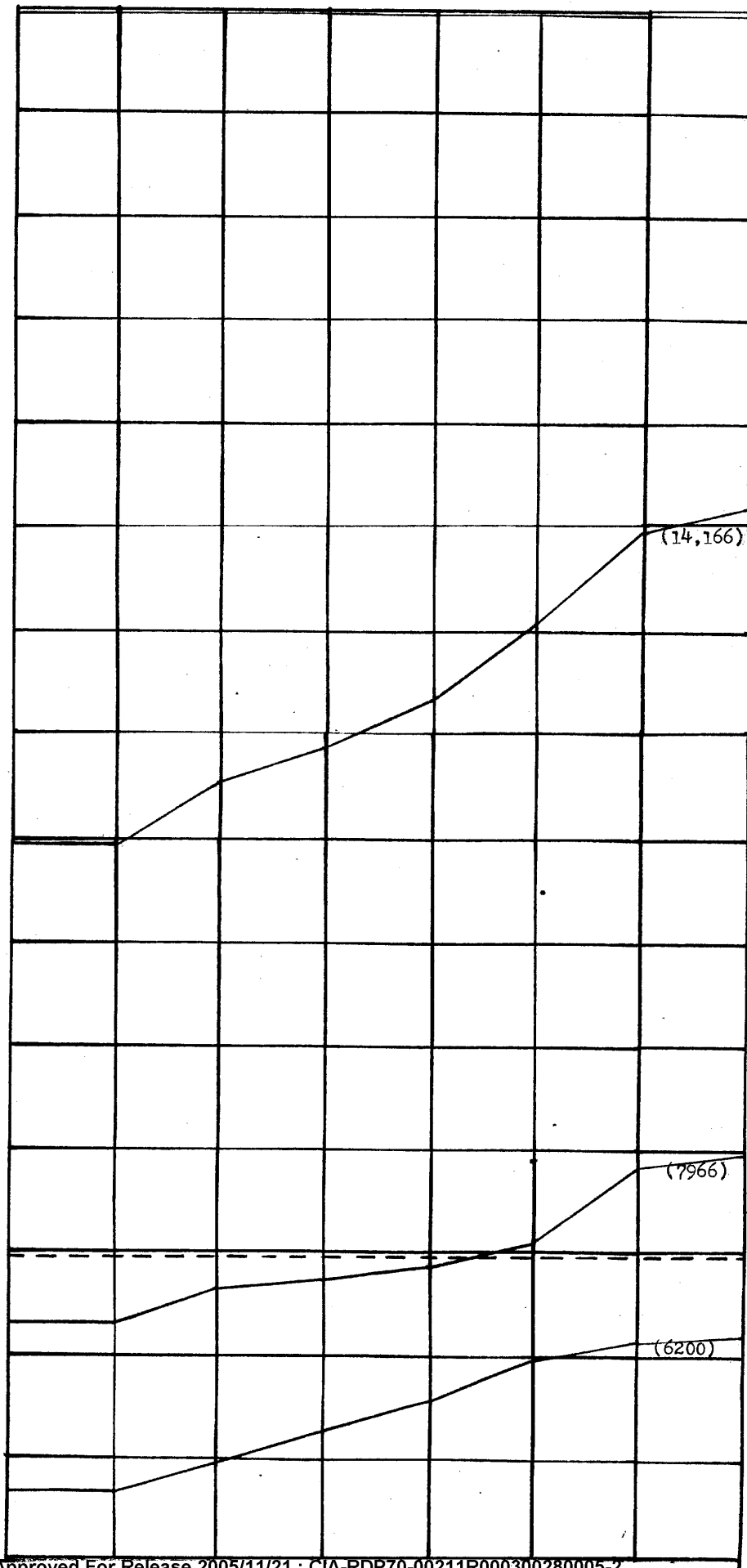
7000  
Capacity  
(6948)

Utilized for Supple-  
mental Distribution  
6000

5000

Utilized for Records

4000



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